

NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Minutes of the Regular Board Meeting  
January 16, 2021

President Gary Holcomb called the meeting to order at 9:04 A.M.

1. Roll Call: Present were: Catherine Boettcher, Gary Holcomb, Elizabeth Norcutt, Merrionna Pierce, Roger Strasemeier.  
Absent: Suzanne Downing and Crystal Parker
2. Minutes: A motion was made by Roger Strasemeier and seconded by Elizabeth Norcutt to approve the November minutes as presented. Four ayes and zero nays. Motion carried.
3. Correspondence: None
4. Legal Counsel: None
5. Librarian's Report: As presented.
6. Committee Reports:
  - A. Budget and Finance: January monthly Financial Report presented and attached.
  - B. Policy and Bylaws: Director Williams-Baig will be submitted a revised copy of the Bylaws to President Holcomb and Trustee Boettcher for review. No action taken
  - C. Personnel: None
  - D. Public Relations: None
7. Unfinished Business: None
8. New Business:
  - A. A proposal from T-Mobile regarding portable hotspots was reviewed. No action was taken.
  - B. A motion was made by Roger Strasemeier and seconded by Merrionna Pierce to add Juneteenth to list of paid holidays for the Library. Roll Call Vote: Catherine Boettcher, no; Elizabeth Norcutt, no; Merrionna Pierce, aye; and Roger Strasemeier, no. One ayes and 3 nays. Motion failed.
  - C. Director Williams-Baig informed the board that the accountant will be reviewing the end of the year documentation at the end of the month and will report to the Board at the February meeting. No action taken.
  - D. Director Williams-Baig presented the requirements for the Per Capita grant needed for this year. The deadline to file has been pushed back this year to March 15<sup>th</sup>. Copies of the documents to review were presented to staff who requested hard copies. No action was taken.
  - E. Director Williams-Baig informed the Board that all staff have received their evaluations and only state mandated raises were provided at this time. No action was taken.
11. Audience to the Public: Randall Norcutt stated he very much enjoyed the 2020 Christmas event and thanked all of the staff for putting it together.
12. Adjournment: A motion was made by Roger Strasemeier and seconded by Elizabeth Norcutt to adjourn the meeting at 9:30 a.m. Four ayes and zero nays. Motion carried.

Respectfully submitted,  
Elizabeth Norcutt