

NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Minutes of the Regular Board Meeting
May 10, 2020

President Gary Holcomb called the meeting to order at 9:02 am.

1. Roll Call: Present were: Gary Holcomb, Elizabeth Norcutt (via phone), Crystal Parker (via phone), and Merrionna Pierce (via phone)
Absent: Catherine Boettcher, Suzanne Downing and Roger Strasemeier
2. Minutes: A motion was made by Elizabeth Norcutt and seconded by Merrionna Pierce to approve the minutes of March 14, 2020. All ayes, motion carries.
A motion was made by Merrionna Pierce and Elizabeth Norcutt to approve the minutes of April 4, 2020. All ayes, motion carries.
3. Correspondence: None
4. Legal Counsel: None
5. Librarian's Report: As presented.
6. Committee Reports:
 - A. Budget and Finance: May monthly Financial Report presented and attached.
 - B. Policy and Bylaws: None
 - C. Personnel: None
 - D. Public Relations: None
7. Unfinished Business: None
8. New Business:
 - A. A review of the presented pay increases for certain staff occurred. A motion was made by Elizabeth Norcutt and seconded by Merrionna Peirce to increase the salary for employee A due to an increase in age. Roll Call Vote: Elizabeth Norcutt, aye; Gary Holcomb Crystal Parker, aye; and Merrionna Pierce. Four ayes and 0 nays. Motion carried. A motion was made by Elizabeth Norcutt and seconded by Merrionna Peirce to increase the salary for employee B. Roll Call Vote: Elizabeth Norcutt, aye; Gary Holcomb Crystal Parker, no; and Merrionna Pierce. Three ayes and 1 nays. Motion carried.
 - B. The proposed Budget for FY 2020-2021 was presented and reviewed. President Holcomb asked for the board to present all questions or changes they would like made to the Director prior to the June meeting so they can be discussed during that time. The draft budget will be available for review on June 26, 2020 with the budget hearing being held on July 11, 2020. No further action was taken.
 - C. Director Williams-Baig presented and reviewed to procedures to be used for curbside service beginning May 11th. No further action was taken.
9. Audience to the Public: None
10. Adjournment: A motion was made by Crystal Parker and seconded by Elizabeth Norcutt to adjourn the meeting at 9:43 A.M. Four ayes and zero nays. Motion carried.

Respectfully submitted,
Gary Holcomb, President