

NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Minutes of the Regular Board Meeting
November 9, 2019

President Gary Holcomb called the meeting to order at 9:02 A.M.

1. Roll Call: Present were: Catherine Boettcher, Gary Holcomb, Elizabeth Norcutt, Crystal Parker and Roger Strasemeier. Merrionna Pierce arrived 9:12 am
Absent: Suzanne Downing
2. Minutes: A motion was made by Crystal Parker and seconded by Gary Holcomb to approve the minutes of the Board Meeting held in October 2019. All ayes. Motion carried.
3. Correspondence: None
4. Legal Counsel: None.
5. Librarian's Report: As presented.
6. Committee Reports:
 - A. Budget and Finance: October monthly Financial Report presented and attached.
 - B. Policy and Bylaws: A photography policy will be presented this meeting.
 - C. Personnel: Review of a staff member's raise will be presented this meeting.
 - D. Public Relations: None
7. Unfinished Business: In the September meeting, a staff member's raise was proposed for 1,000 dollars. The board set the raise at 500.00 dollars effective January 2020. I was asked to re present the raise at 1000.00 dollars. A motion was made by Catherine Boettcher and seconded by Crystal Parker to increase the raise to 1000.00 total to begin January 2020. Roll Call Vote: Catherine Boettcher, aye; Gary Holcomb, aye; Elizabeth Norcutt, aye; Crystal Parker, aye; Merrionna Pierce, aye; Roger Strasemeier, aye. Six ayes and 0 nays. Motion carried
8. New Business:
 - A. Director Williams-Baig presented a new lighting proposal. The proposal would replace on lighting inside and outside of the library. The Board declined the proposal, no action was taken.
 - B. Director Williams-Baig presented a new HVAC proposal. The Library is currently still under contract with our current provider. The Board declined the proposal, no action was taken.
 - C. A resolution for Elevated Loss and Cost Factor for 2019 Levy was presented and reviewed. A motion was made by Roger Strasemeier and seconded by Crystal Parker to accept the resolution as written. Roll Call Vote: Catherine Boettcher, aye; Gary Holcomb, aye; Elizabeth Norcutt, aye; Crystal Parker, aye; Merrionna Pierce, aye; Roger Strasemeier, aye. Six ayes and 0 nays. Motion carried
 - D. A photography policy was presented and reviewed. Several changes were suggested. A revised version will be submitted at a later date. No action was taken.
9. Audience to the Public: S. Seiner commented that she was not receiving as many books on hold as she used to. Director Williams stated that the types of books the library is purchasing has changed to include new authors and genres, but if there was a specific book or author she would like she could inform the staff and we would work on getting that book for her. A discussion was held on ways to display new books as well.
10. Adjournment: A motion was made by Crystal Parker and seconded by Catherine Boettcher to adjourn the meeting at 9:47 a.m. Four ayes and zero nays. Motion carried.

Respectfully submitted,
Catherine Boettcher
Secretary