

NANCY L. MCCONATHY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Minutes of the Regular Board Meeting  
October 13, 2018

President Debra Williams called the meeting to order at 9:07 A.M.

1. Roll Call: Present were: Arleta Bazile, Suzanne Downing, Gary Holcomb, Merrionna Pierce, and Debra Williams.  
Absent: Frank Host and Roger Strasemeier
2. Minutes: A motion was made by Arleta Bazile and seconded by Gary Holcomb to approve the minutes of the Board Meeting held on September 8, 2018 as presented. Two ayes and zero nays and two abstentions. Motion carried.
3. Correspondence: We received information regarding the resolution regarding amounts needed to be raised by taxation for 2018 as well as the tax extension reduction allocation.
4. Legal Counsel: We have the resolution described above to be filed with Cook and Will County.
5. Librarian's Report: As presented.
6. Committee Reports:
  - A. Budget and Finance: August monthly Financial Report presented and attached.
  - B. Policy and Bylaws: A review of the current policies and proposed changes will be discussed
  - C. Personnel: No report
  - D. Public Relations: No report
7. Unfinished Business:
  - A. A Proclamation regarding the naming of the Community Garden to the Nanette E. Wargo Community Garden.
8. New Business:
  - A. Resolution: A resolution regarding Tax Extension Allocation was reviewed and discussed. A motion was made by Gary Holcomb and seconded by Suzanne Downing to accept the resolution as written. Roll Call Vote: Arleta Bazile, aye; Suzanne Downing, aye; Gary Holcomb, aye; Merrionna Pierce, aye; and Debra Williams, aye. Five ayes and 0 nays. Motion carried.
  - B. Resolution: A resolution regarding the Amount Necessary to be raised in taxes for 2018 was reviewed and discussed. A motion was made by Arleta Bazile and seconded by Gary Holcomb to accept the resolution as written. Roll Call Vote: Arleta Bazile, aye; Suzanne Downing, aye; Gary Holcomb, aye; Merrionna Pierce, aye; and Debra Williams, aye. Five ayes and 0 nays. Motion carried
  - C. New Financial Reporting: A new system of reviewing all payables and disbursements was reviewed.
  - D. Retired Employee Vacation/Sick payout: A discussion was held regarding a retired employee's sick time payout. A motion was made by Arleta Bazile and seconded by Suzanne Downing to pay the employee's sick time at the end of the calendar year instead of the fiscal year. Five ayes and 0 nays, motion carried.
  - E. Proposed Salary Increases: Tabled
  - F. Policy Update and Review: Tabled
  - G. A motion was made by Arleta Bazile and seconded by Suzanne Downing to suspend the rules and amend the agenda to add an item. The motion to amend; five ayes and 0 nays, motion carried
  - H. A motion was made to direct the Library Director to contact the Attorney regarding the small amount of land that has been de-annexed from Sauk Village but remains in our library district.
9. Audience to the Public: None
10. Adjournment: A motion was made by Suzanne Downing and seconded by Arleta Bazile to adjourn the meeting at 10:17 a.m. Five ayes and zero nays. Motion carried.

Respectfully submitted,  
Merrionna Pierce  
Secretary